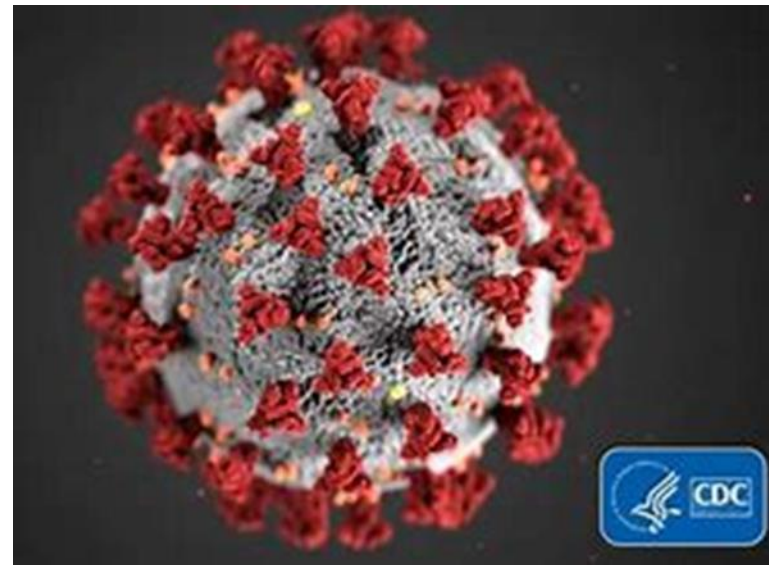


POD Training COVID-19 Vaccine Clinic Training

COVID-19 Vaccine Vaccine

Point of Distribution (POD) Overview





COVID-19

WHAT YOU NEED TO KNOW NOW



[SEE THE DAILY UPDATE](#)



PREVENTION: For the period from December 23 – January 2, one household may gather with **one other** trusted household. Check out these prevention tips.



VACCINE: Vermont has received the COVID-19 vaccine. Learn more about how the first doses are being distributed.



TRAVEL: All travel to and from Vermont now requires quarantine. The only exception is essential travel. Vermonters should limit non-essential travel.



TESTING: Learn who should get tested and find testing locations throughout Vermont.



QUESTIONS? Search our Frequently Asked Questions or use the chat bot to ask your COVID-19 question.

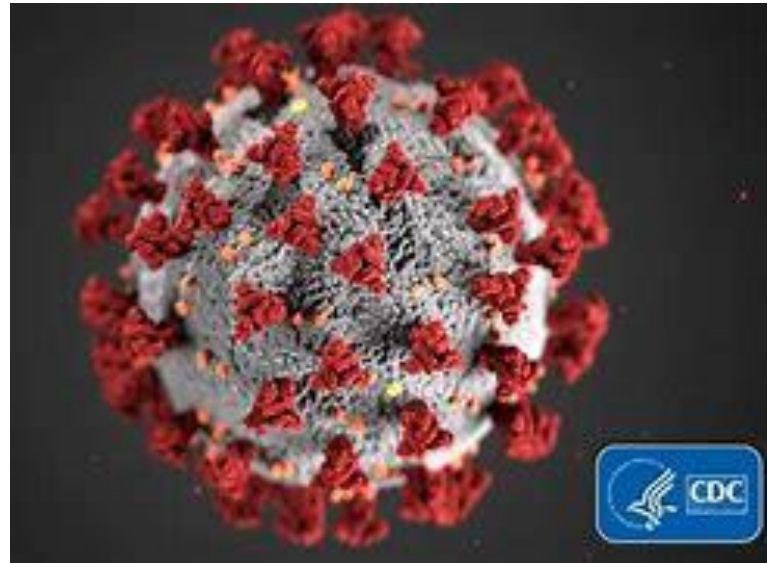
[SEE THE LATEST WEEKLY COVID-19 UPDATE](#)



[COVID-19 | Vermont Department of Health
\(healthvermont.gov\)](https://healthvermont.gov)

SARS-CoV-2 & COVID-19

The principal mode by which people are infected with **SARS-CoV-2** (the virus that causes COVID-19) is through exposure to respiratory droplets carrying infectious virus.





COVID Vaccine – Vermont

The Vermont Department of Health is keeping a close watch on the vaccine development process to be sure we can trust that science – not politics – governs the process.

Dr Levine 9/11/2020

FIRST SHIPMENTS OF COVID-19 VACCINE ARRIVE IN VERMONT

Burlington, Vt. – Governor Phil Scott today announced the arrival in Vermont of the first 1,950 doses of the Pfizer/BioNTech COVID-19 vaccine.

Gov. Phil Scott 12/24/2020

IN THIS SECTION

Getting the COVID-19 Vaccine

Find information about getting your COVID-19 vaccine.

[READ MORE](#) ➤

COVID-19 Vaccine Dashboard

View the number of people in Vermont who have received the vaccine. See vaccination rates by sex, age, race, ethnicity, and county.

[READ MORE](#) ➤

Map of Vaccine Rates by Town

This map shows the overall percent of Vermonters aged 12 and older who have been vaccinated with at least one dose of a COVID-19 vaccine.

[READ MORE](#) ➤

Vermont COVID-19 Vaccine Planning

Safe and effective vaccines are critical to ending the COVID-19 pandemic. We are building on a strong existing infrastructure, experience, and valuable partnerships to make sure all Vermonters have access to the vaccine.

[READ MORE](#) ➤

VDH COVID-19 Vaccine Website

[Vaccine | Vermont Department of Health](#)
 [\(healthvermont.gov\)](https://healthvermont.gov)

PUBLIC HEALTH RESPONSE

ALERTS

CORONAVIRUS (COVID-19)

COVID-19 RESPONSE

DISEASE OUTBREAKS

ENVIRONMENTAL CONTAMINATION

OPIOIDS

SAFE NEEDLE DISPOSAL IN VERMONT

PLANS & REPORTS

CONTACT:
Department of Health
108 Cherry Street
Burlington, VT 05402

QUICK LINKS

COVID-19 VACCINE

GET HELP NOW

COVID-19 IN VERMONT

SEARCH

HOME / PUBLIC HEALTH RESPONSE / ALERTS /

HEALTH ALERTS & ADVISORIES

2021

SEARCH

Q

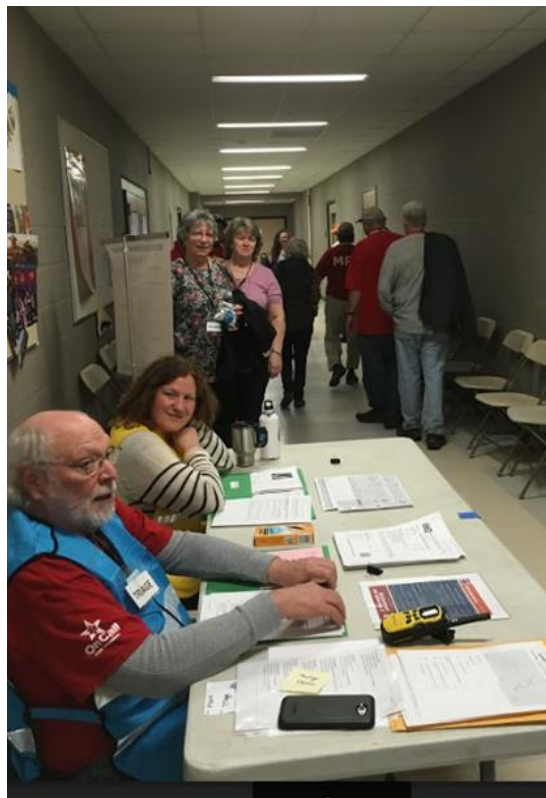
DATE	TITLE	SUBJECT
09/03/2021	Expanded Recall of LeadCare® II Testing Supply Kits Due to Risk of Falsely Low Results	Lead
08/27/2021	Eligibility of Persons Immunized with a Non-FDA-Approved COVID-19 Vaccine to Receive a Primary Series of an FDA-Approved mRNA COVID-19 Vaccine	Novel Coronavirus
08/26/2021	FDA Authorization of a Third Dose of mRNA COVID-19 Vaccine Administration for Certain Immunocompromised Persons	Novel Coronavirus
08/09/2021	SARS-CoV-2 Monoclonal Antibodies for Post-Exposure Prophylaxis	Novel Coronavirus
07/29/2021	Tickborne Diseases: Updates and Resources	Tickborne Diseases
05/25/2021	Update of Recommendations for COVID-19 Testing in Long-term Care Facilities	Novel Coronavirus

Friday

Talk with your doctor to get COVID-19 vaccine facts and information for preteens and teens—plus, many practices can now give the vaccine. For more, visit:
<https://t.co/9Rj14H0jY> @Vax2School
<https://t.co/ro666mvo18>
Read More

Vermont Department of Health – Health Alerts

[Health Alerts & Advisories | Vermont Department of Health \(healthvermont.gov\)](#)



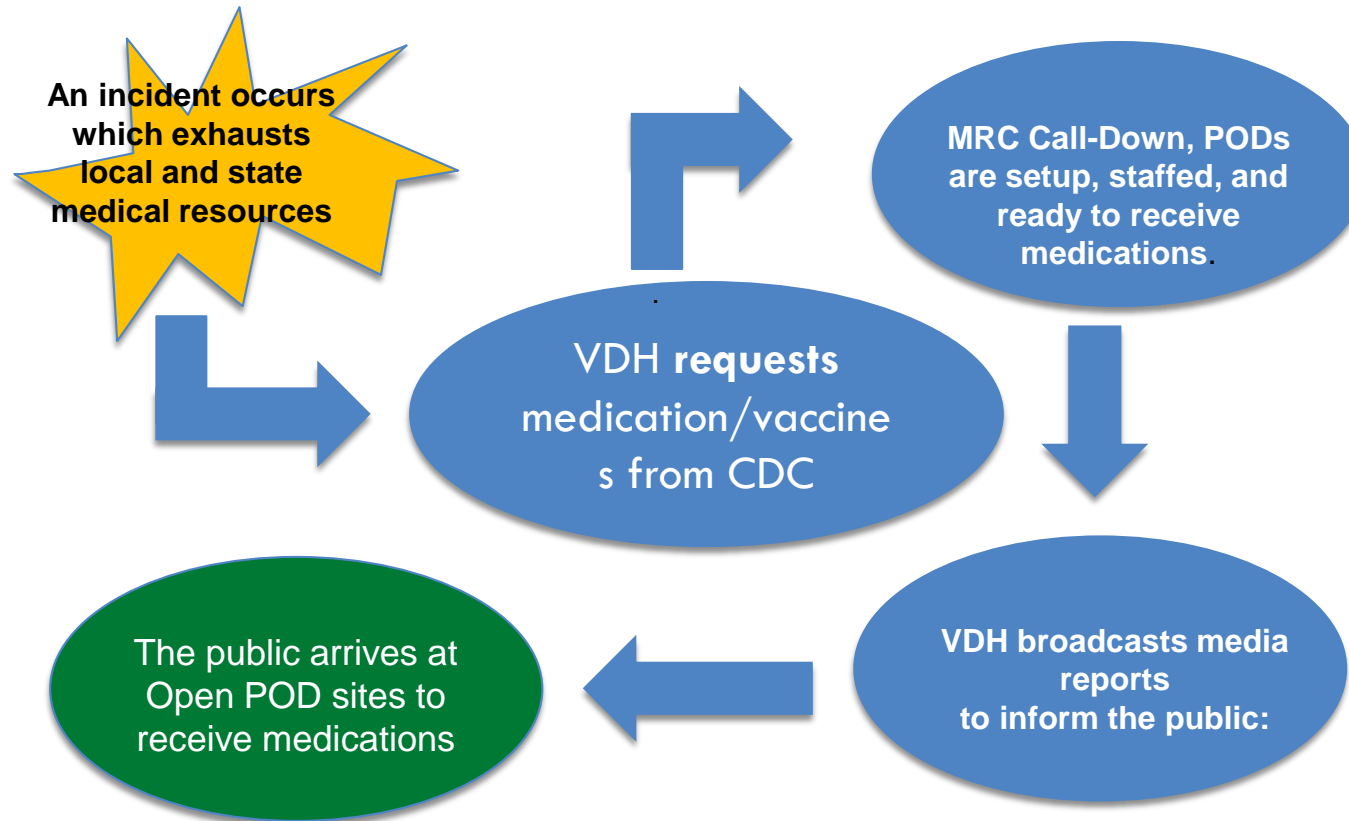
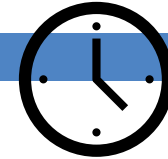
Mass Vaccination Clinics - PODs

Points of Distribution

What is a POD?

- **What is a Point of Distribution (POD)?** Local health departments work alongside others, responding to and recovering from public health emergencies, such as disease outbreaks. PODs are designated locations that will host the Vermont Department of Health, the Medical Reserve Corps and other state and local partners for distribution of medication or vaccinations to the public.

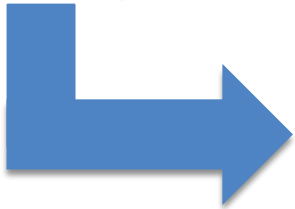
How does a POD work?





How does a POD work?

An incident occurs
which exhausts local
and state medical
resources



VDH requests medications from the
Centers for Disease Control (CDC)
Strategic National Stockpile (SNS).

At the same time, VDH activates PODs
in affected areas.

SNS Program

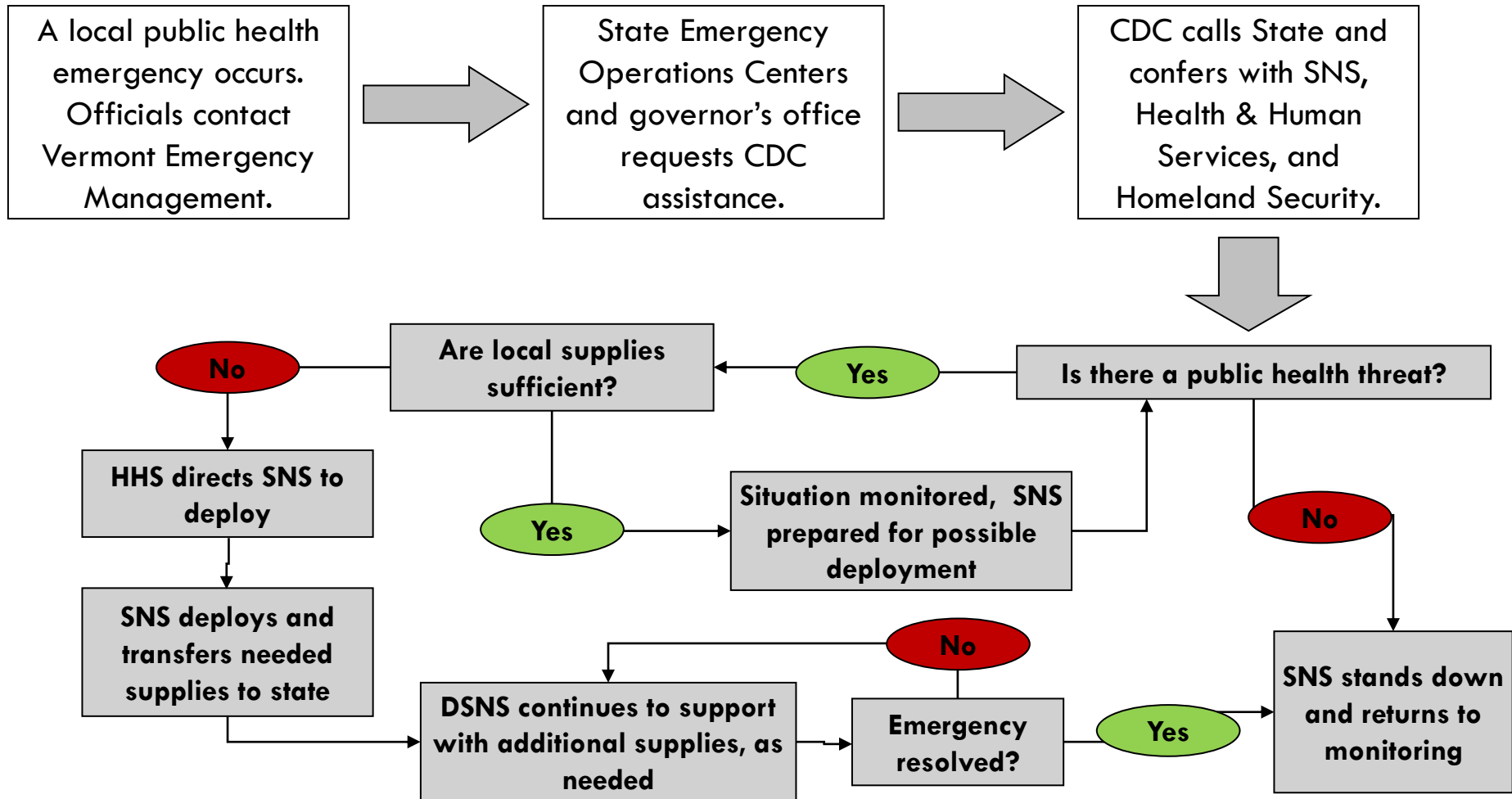
Medication distributed at POD sites is provided by through the Strategic National Stockpile (SNS) program.



The SNS:

- Is a large national repository of life-saving pharmaceuticals and medical supplies.
- Provides these supplies and medications to protect the American public during a public health emergency
 - If State and Local supplies are exhausted
- Provides these materials free of cost to the state and recipients.

Requesting SNS

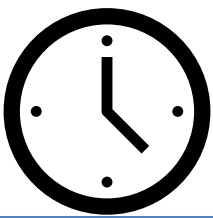


Health Operations Center support

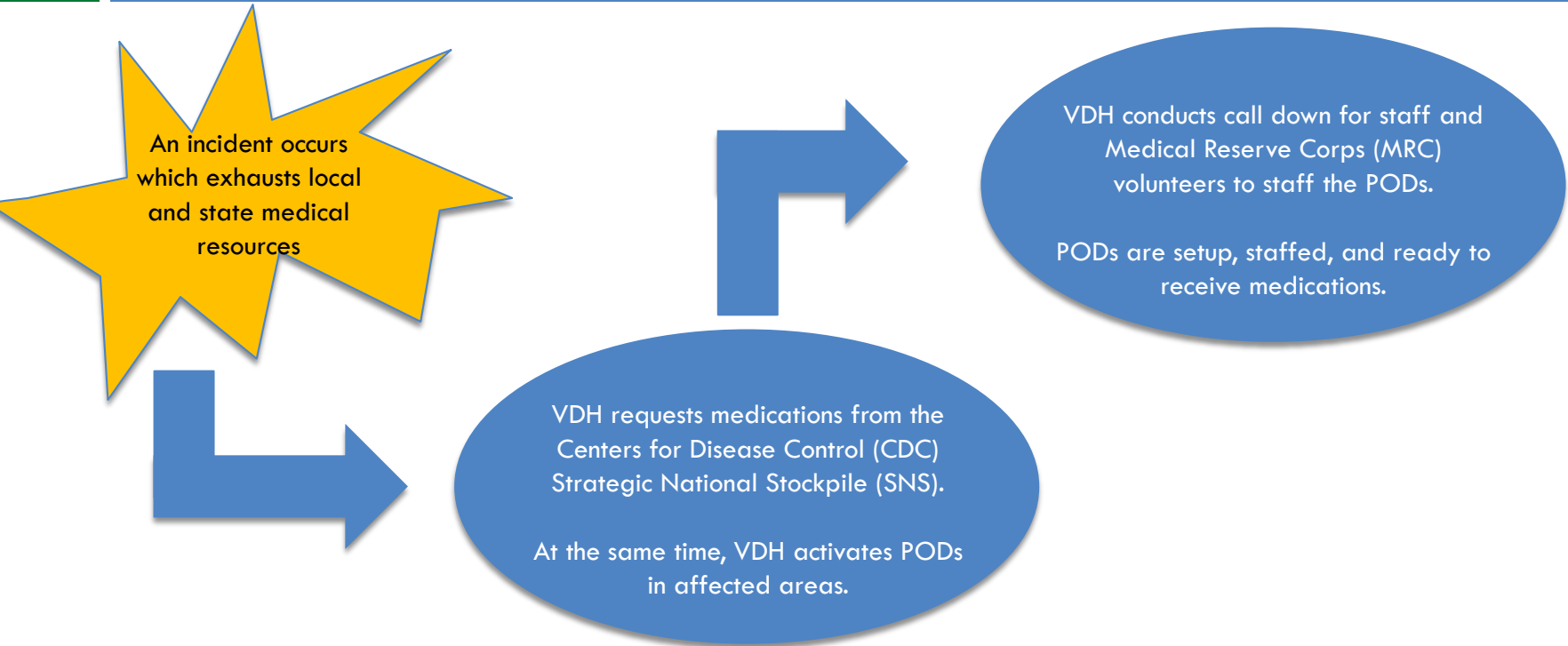
The Health Operations Center (HOC) is a VDH facility setup to coordinate response efforts during a public health emergency.

The HOC:

- Participates in calls with the CDC to assess situations
- Requests activation of POD sites
- Assists in coordination and support of POD sites (staffing, equipment, supplies, etc)
- Coordinates media outreach messaging
- Collects, creates, and communicates Event Specific Information (ESI) which may include:
 - Modifications to POD layouts
 - Medical orders and drug algorithms
 - Staffing plans
 - Specific task sheets
 - Other pertinent event-specific information



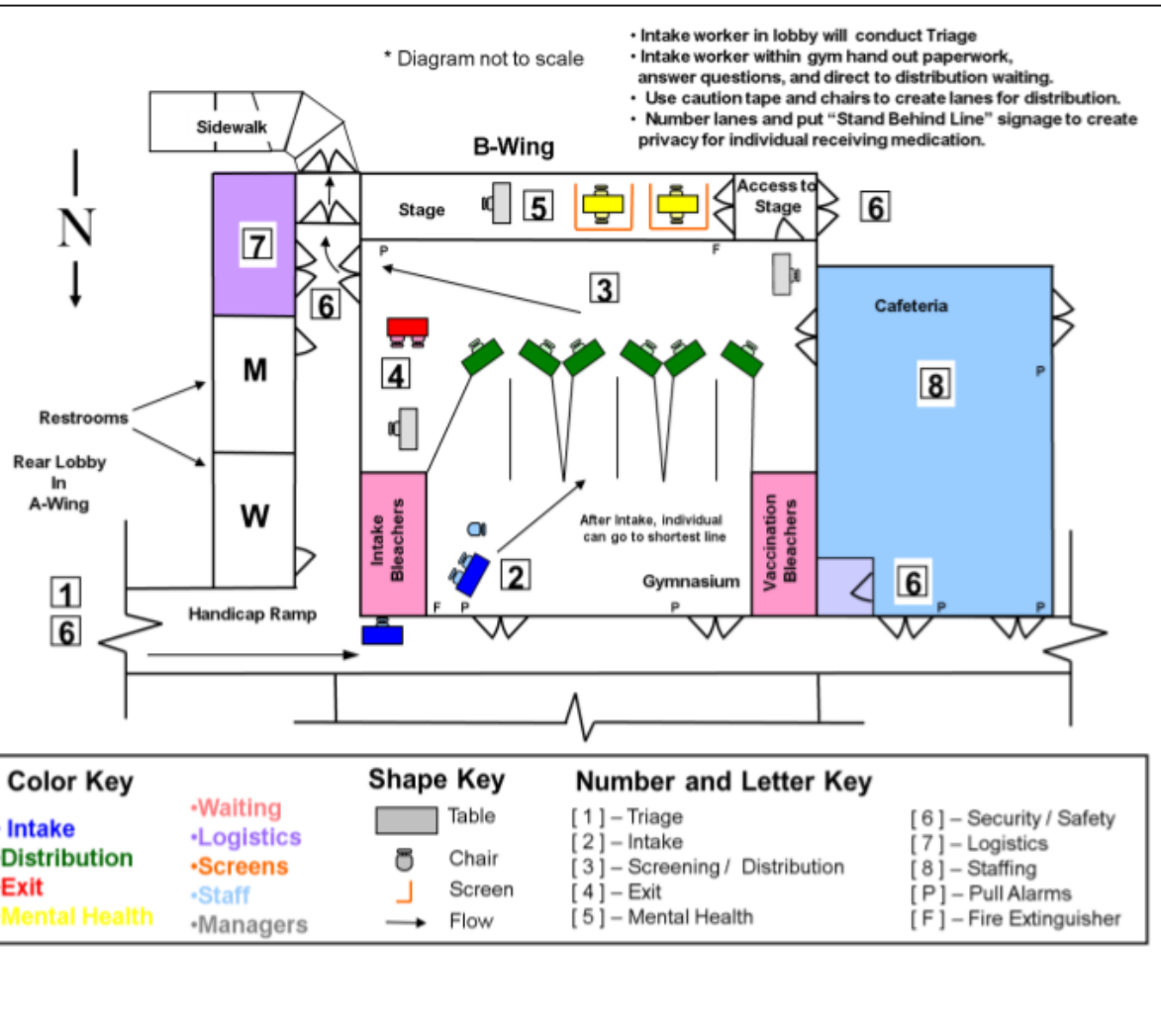
How does a POD work?





POD Setup

POD Site Setup



PODs are organized with 'one-way flow', meaning an individual will only stop at a station once before going to the next.

Stations:

- Triage
- Intake
- Distribution
- Exit

POD Site Stations

Triage

- ❑ Determines if an individual is symptomatic
- ❑ Provides special needs assistance
- ❑ Directs to next stations

Intake

- ❑ Assists in form completion
- ❑ Provides flow control/ direction

Exit

- ❑ Checks distribution
- ❑ Provides special needs assistance
- ❑ Provides assistance leaving facility

Distribution

- ❑ Reviews forms
- ❑ Provides correct medications
- ❑ Provides information on medication or specimen
- ❑ Takes specimen



POD Staffing

Who staffs an Open POD?

□ **VDH**

- ▣ Provides, at minimum, 5 “key positions” requiring additional training:
 - POD Task Force Leader
 - Health Professions Manager
 - Medicine Distribution Specialist
 - SNS Inventory Unit Leader
 - Support Manager

□ **MRC Volunteers**

- ▣ POD staffing needs require additional personnel, so MRC volunteers are activated and respond
- ▣ Some are medically-trained

□ **POD facility**

- ▣ Facility staff can assist with facility logistics

Incident Command System

POD structures follow the Incident Command System (ICS) which is a part of the National Incident Management System (NIMS). All

POD staff should be familiar with the principles of NIMS and ICS.

Two online courses should be taken prior to staffing a POD:

- IS 100.C – Introduction to ICS

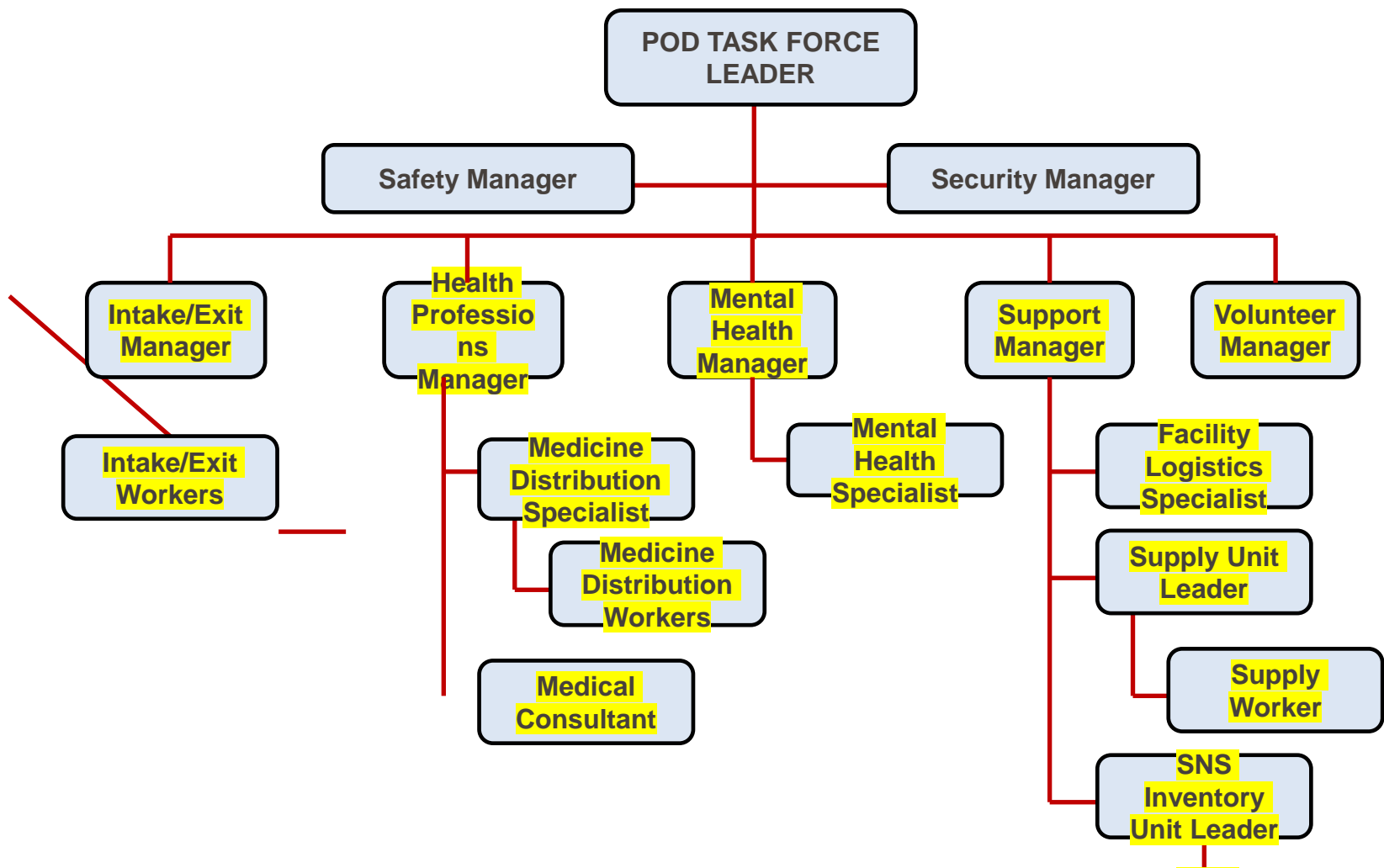
<https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

- IS 700.B – Introduction to NIMS

<https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>

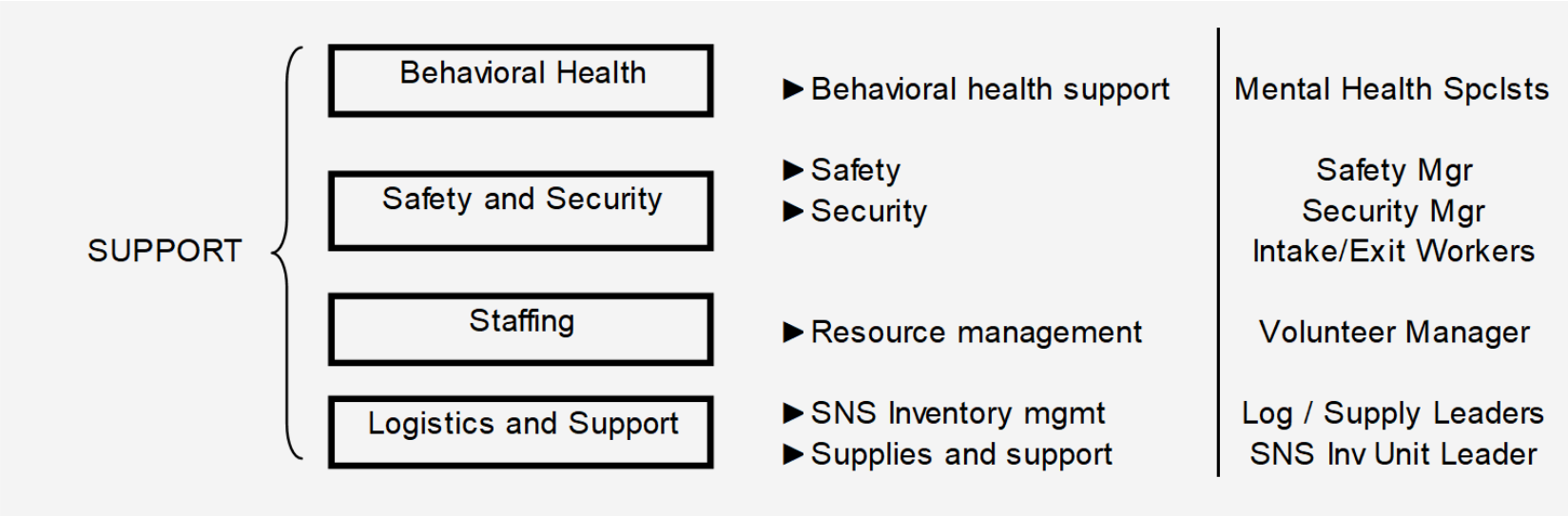
Students who have not yet completed a FEMA online course need to register for a FEMA Student ID number: <https://cdp.dhs.gov/femasid/register>

POD Organizational Structure



Additional POD Staff

This is a chart of additional services that should be available at each POD site.



Job Action Sheets (JAS)

- Job Action Sheets contain specific information for each role within the POD such as:
 - ▣ Who they report to
 - ▣ Roles and responsibilities during all stages of operation
 - ▣ Recommended or required skills or prerequisites
- Job Action Sheets are available as an appendix to the Standard Operations Guide and should be provided to each individual before each activation.

Job Action Sheets Example :

Intake/Exit Worker

Position Assigned to: _____

You report to: Intake/Exit Manager

Mission: Responsible for registering clients, maintaining a sign in log, and assisting clients with registration materials, education, intake questionnaires and screening forms. Assists with forms distribution, client flow and quality assurance. Collects all necessary documentation prior to client exit. Workers with other language skills act as interpreters.

Immediate:

- ☐ Receive appointment from Intake/Exit Manager.
- ☐ Read the entire Job Action Sheet.
- ☐ Review station Task Sheets, forms, additional support materials.
- ☐ Review assignment with Intake/Exit Manager.
- ☐ Put together patient forms and information packets.
- ☐ Sign clients in using sign in log.
- ☐ Maintain a numbering system for seeing clients in order of entry. Provide client throughput numbers to Intake/Exit Manager.
- ☐ Explain purpose of clinic and clinic procedures to clients.
- ☐ Provides necessary client education as directed.
- ☐ Hand out packets with information sheets/registration forms/fact sheets and Frequently Asked Question and translation needs).
- ☐ Escort clients, as needed, between stations, to mental health services, etc.
- ☐ Notify Intake/Exit Manager of clients with special language/communication needs (including literacy and translation needs).
- ☐ Ensure client flow is smooth and remains in order.
- ☐ At exit, ensure client does not leave with NAPH form.
- ☐ At exit, distribute any final educational information to clients at clinic exit as directed.
- ☐ If appropriate, can be re-assigned to assist Support Manager with clinic set-up.

Intermediate:

- ☐ Meet routinely with the Intake/Exit Manager to receive briefing, advise on needs, to revise plan.

Extended:

- ☐ Document all actions, decisions, and communications.
- ☐ Notify Intake/Exit Manager of need for additional supplies.
- ☐ Observe all staff, volunteers and clients for signs of stress and inappropriate behavior.
- ☐ Participate in POD demobilization.

Skills:

- Good interpersonal skills
- Good communication skills.
- Administrative skills.
- Non-medical volunteers.

Medical Orders

- Medical Orders, approved by Department of Health medical authorities, are available prior to POD operations.
- Medical orders specify appropriate medication for each individual, who can distribute such medications, and other important information.



POD Medicine Distribution

In order to facilitate handling large numbers of individuals at Open POD sites, PODs are designed to utilize “rapid distribution” practices:

- Minimizes the need for medically licensed personnel at the site
- Provides for organized and expedited flow of individuals through the POD site

An Open POD site, however, **DOES NOT provide medical treatment.** Symptomatic individuals must be directed to the hospital or their primary care provider.

POD Distribution Models

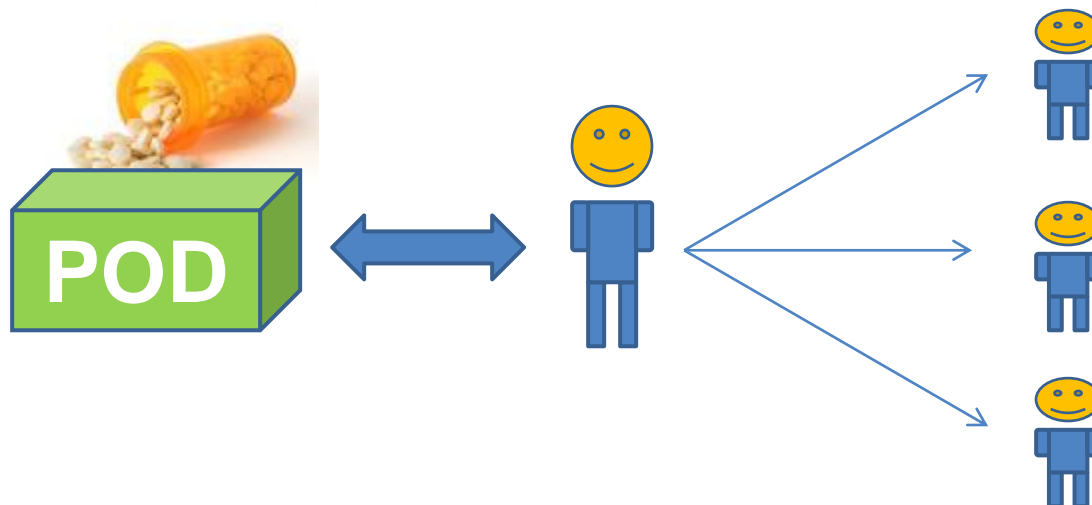
There are two types of medication delivery models used during an Open POD, depending on the medication being distributed:

- Head of Household

- Vaccine

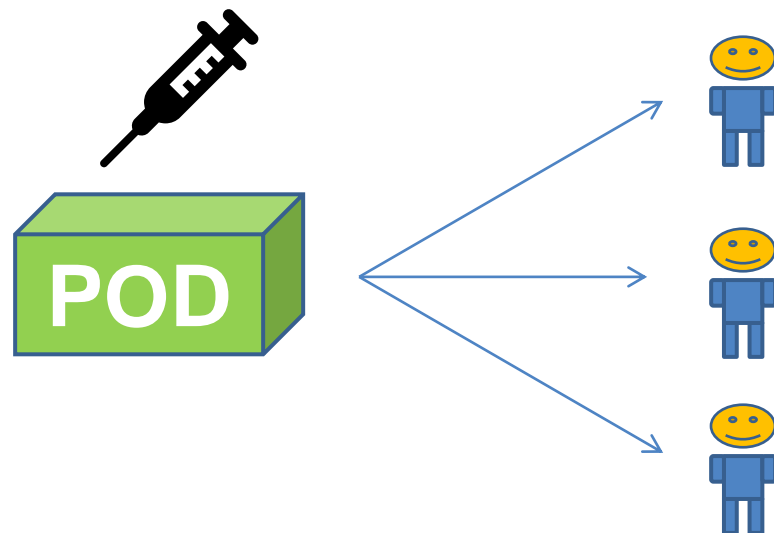
These delivery models are similar but will require different staff and logistical needs.

Head of Household Distribution Model



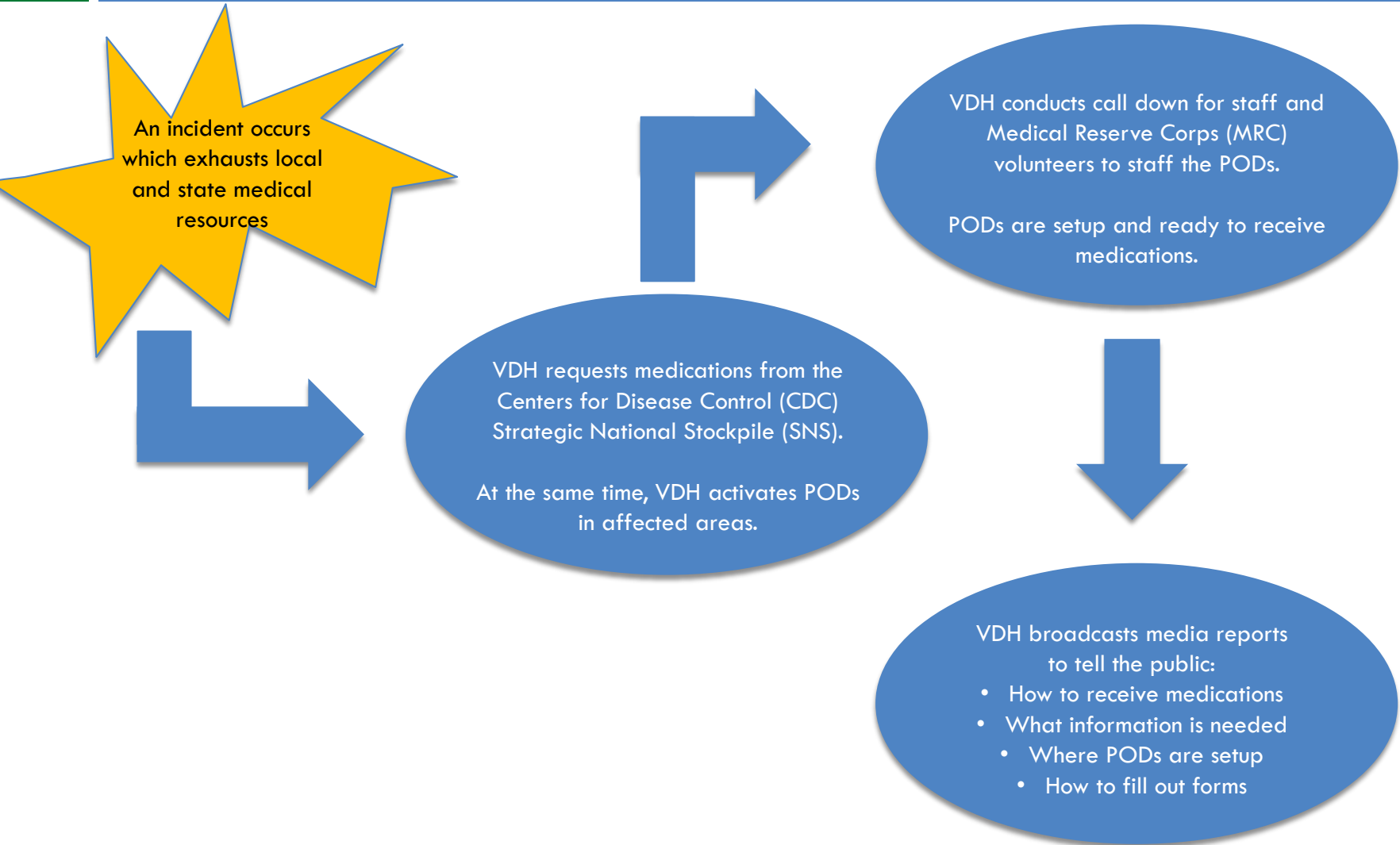
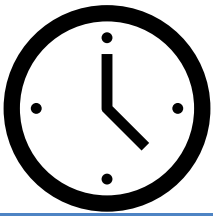
- ❑ Only used for distribution of oral medications.
- ❑ One person from each “household” can pick up medications for multiple individuals
 - ▣ Can be family, friends, neighbors, etc as long as this person has certain information on each individual.
- ❑ Requires fewest numbers of the public to need to travel to a POD site.

Vaccine Distribution Model



- ❑ Vaccines require each individual to travel to a POD site to receive medication
- ❑ Require additional medically-trained personnel to administer
- ❑ Requires safe storage and monitoring of vaccines

How does a POD work?



Media Campaigns



Information and media campaigns will be used to instruct the public during such an event. One example is to direct persons who are experiencing symptoms to go directly to treatment centers. This information will be provided by the Vermont Department of Health Communications Office utilizing signs, call banks, recordings, and other public information campaign mediums.



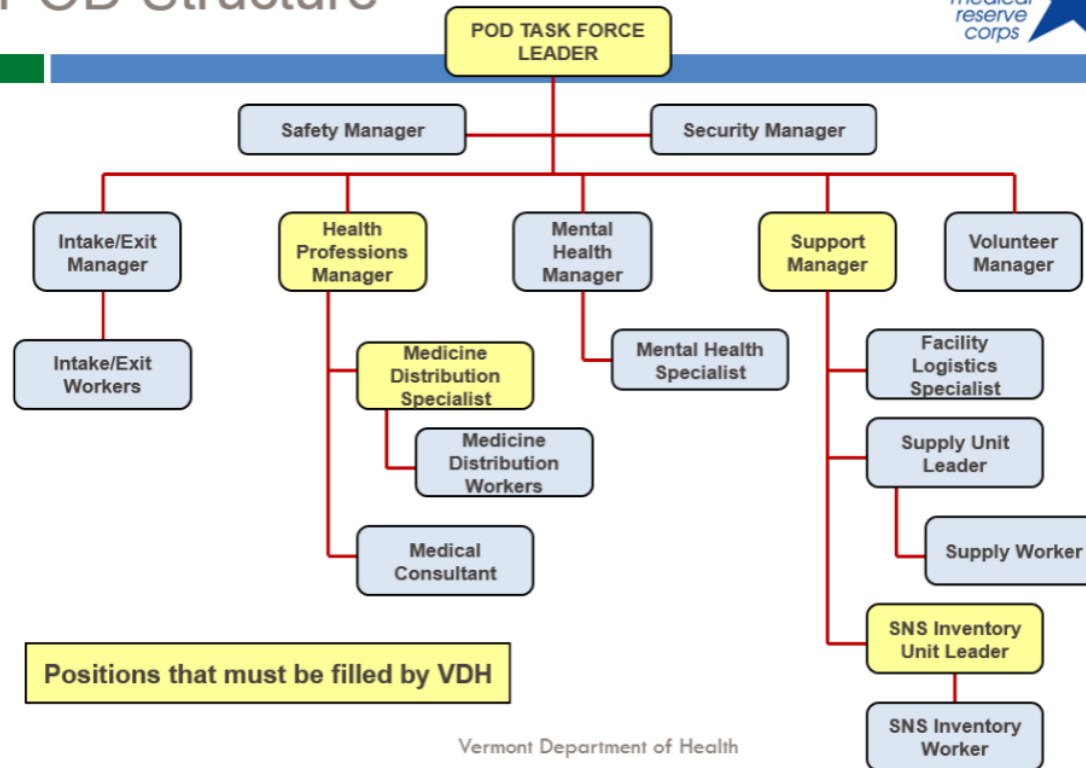
Health Operations Center

MRC Roles in a POD

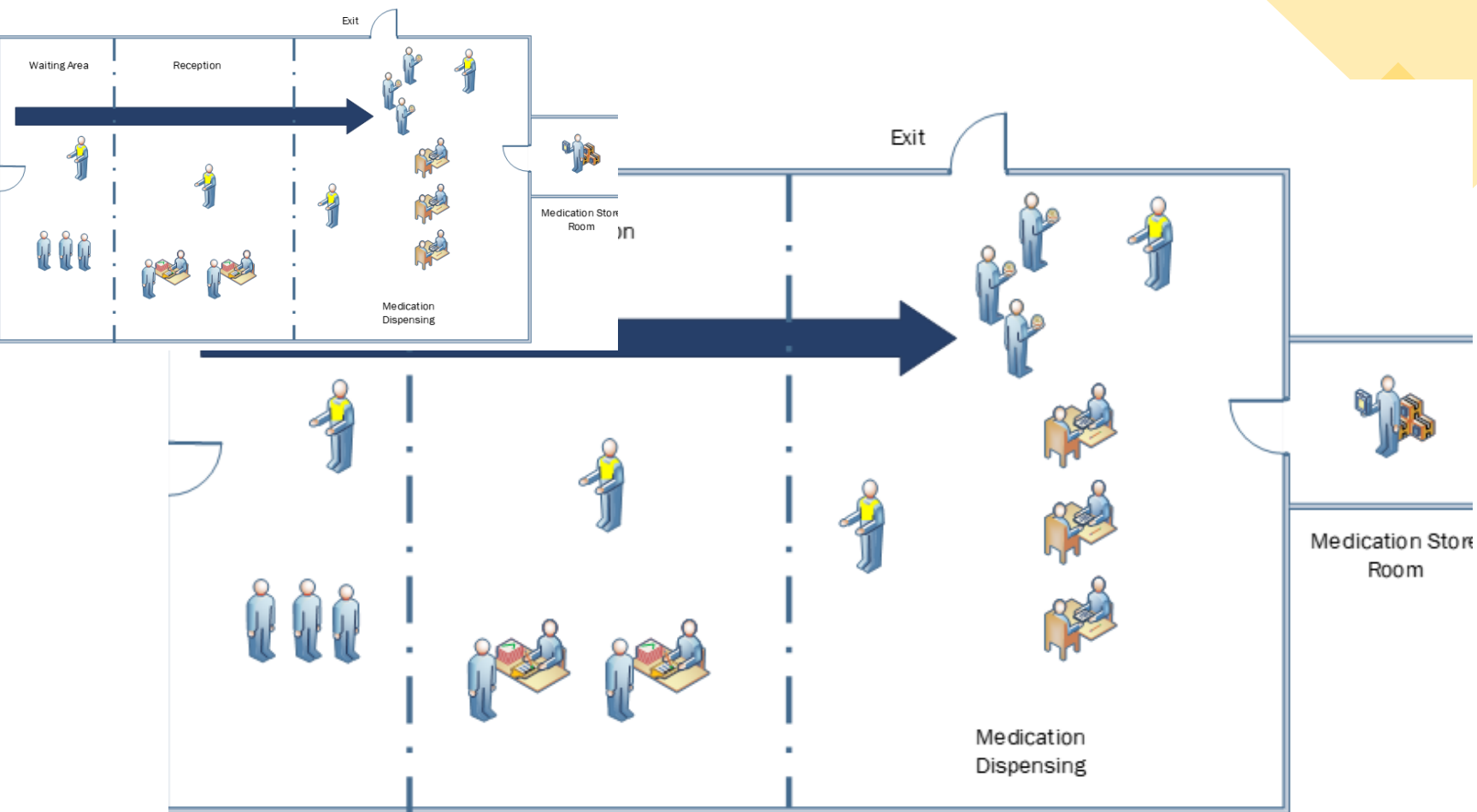
- Intake Exit Unit Leader
- Volunteer Manager
- Triage
- Intake
- Distribution Worker
- Exit
- Runner
- SNS Worker
- Supply Worker



POD Structure



Vermont Department of Health



POD Orientation and Overview

- **Prerequisites for Deployment to a POD**
- **HIPAA Training**
- **MRC Core Competencies**
 - **ICS 100 & 700**
- **POD Overview**
- *Personal Preparedness*
- *Psychological First Aid*



TRAIN Tutorial

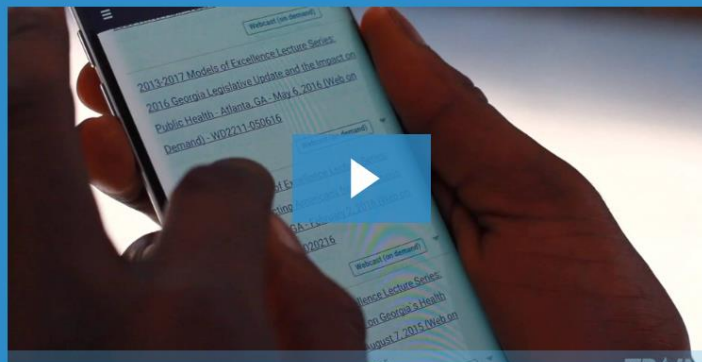
- MRC TRAIN Tutorials
<https://www.train.org/tutorials/>
 - Videos

Videos

Public Health Foundation

TRAIN

User Tips



1:47





HIPAA Training Reminder

- Please self-review the training course and complete survey training completion link at the end, on page 79 for credit.
- Training
link: <https://www.healthvermont.gov/sites/default/files/DEPRIP.MRC2020%20AHS%20HIPAA%20Training.pdf>
 - 5 simple questions at the end.
 - Try to complete as soon as you can.